



Code: 8263

Family: Construction, Maintenance, and Skilled Labor

Service: Operation and Construction

Group: Street, Water, Sewer, and Disposal

Series: Street Maintenance and Construction

CLASS TITLE: SIGN HANGER

CHARACTERISTICS OF THE CLASS

Under supervision, performs manual work related to the assembly, installation, repair, and removal of a variety of signs used for traffic control and public safety, and performs related duties as required

ESSENTIAL DUTIES

- Reviews work orders and gathers and loads supplies (i.e. signs, bolts, pipe, banding wire materials) for sign installation jobs
- Drives a van to work locations and sets up barricades and safety cones as needed to cordon off work areas and perform work in compliance with safety rules and regulations
- Assembles signs and brackets and fastens signs to posts
- Mounts and tightens steel bands to fasten signs to poles (i.e. street light poles)
- Removes damaged, hazardous, and outdated signs
- Operates a hand-held hydraulic pole/post driver to install sign bases in soil and places pipe with attached sign into base
- Uses a concrete drill and ram set to drill holes in concrete and bolt sign bases to sidewalks
- Operates power drills, ratchets, cutters, and grinders to prepare signs for hanging, to mount and tighten steel bands, and to cut protruding bolts
- Works from a bucket on lift truck or van, riding up in bucket to reach location for signs (i.e. mast arms on traffic signal poles) and mounts and fastens signs
- Prepares daily activity reports listing supplies used, number of signs installed or removed, and time spent on each job

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- One year of experience assembling or hanging signs; or an equivalent combination of education, training and experience

Licensure, Certification, or Other Qualifications

- A valid State of Illinois driver's license is required

WORKING CONDITIONS

- Exposure to outdoor weather conditions
- Work performed using ladders or a bucket on a lift truck or van
- Work performed at great heights with the use of safety belts and body harness

EQUIPMENT

- Hand tools (e.g., hammer, screwdriver, wrench, pliers)
- Power tools (e.g., hydraulic-powered hand-held post drivers, concrete drills, power drills, power ratchets, cutters, grinders)
- Personal protective equipment (e.g., hard hat, shoes, glasses, gloves, vest, pads)
- Safety devices or equipment (e.g., cones, barricades, body harness, safety belts)
- Two-way radio

PHYSICAL REQUIREMENTS

- Substantial lifting (up to 50 pounds) is required
- Ability to stand and walk for extended or continuous periods of time
- Ability to quickly bend, stretch, twist, or reach out with one's body, arms, and/or legs
- Ability to access work locations to mount signs
- Ability to tolerate heights while working
- Ability to operate applicable hand tools, power tools, and equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Moderate knowledge of:

- *applicable hand and power tools
- use of sign hanging equipment and materials
- *use of safety equipment and protective gear

Some knowledge of:

- applicable safety rules specific to sign hanging work, including OSHA standards
- geographical locations within the City and applicable facilities

Knowledge of applicable City and department policies, procedures, rules, and regulations

Skills

- ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING - Give full attention to what other people are saying, taking time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- EQUIPMENT SELECTION - Determine the kind of tools and equipment needed to do a job

Abilities

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK - Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing

Other Work Requirements

- INITIATIVE - Demonstrate willingness to take on job challenges
- DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
- ATTENTION TO DETAIL - Pay careful attention to detail and thoroughness in completing work tasks

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources

Date: September, 2011